

**GOVERNMENT OF TELANGANA
MUSI RIVERFRONT DEVELOPMENT CORPORATION LIMITED**

NIT No.	Name of the work	Last Date & Time for Receipts of Bids	Name & Address of the Officer Cell.No.
Quotation Notice No.04/EE/MRDCL/2024 -25 Dt.20.12.2024	Sealed Quotations for “Procurement of stationery, Building maintenance ,materials, computer peripherals and other allied articles for official purpose at Tarnaka office and EnC (PH) building office, MRDCL for the year 2025”	Last date of receipt of sealed Quotations: 30-12-2024 04:00 PM	O/o Executive Engineer, MRDCL, 7995009116

**Note: Specification can be downloaded from the website:
<https://musi.telangana.gov.in> and sealed quotations to be submitted in the office of the Executive Engineer MRDCL, 1st Floor, ENC (PH) building premises Kashana Building complex, AC Guards, Masab tank, Hyderabad-500028**

For any queries contact O/o of Executive Engineer, MRDCL during office hours


**Executive Engineer,
MRDCL** *20-12-2024*

20/12/24

Copy submitted to

- 1) The Chief Engineer, MRDCL for favour of information.
- 2) The Superintending Engineer-II, MRDCL for favour of information

Quotation Specification

Name of work: "Procurement of stationery, building maintenance, materials, computer peripherals and other allied articles for official purpose at Tarnaka office and in EnC (PH) building office, MRDCL for the year 2025".

S.No	Description	Unit	Rate
1	A0 Papers 75 GSM		
2	A1 Papers 75 GSM		
3	A2 Papers 75 GSM		
4	A3 Papers 100 GSM	Bundles	
5	A4 Papers 75 GSM	Bundles	
6	Legal Papers 75 GSM	Bundles	
7	File pads (closed)	Each	
8	File Pads	Each	
9	File Tags	Bundles	
10	A4 Size Plastic "L" folders pack of 40	Each	
11	Legal Size Plastic "L" folders	Each	
12	File Flags	Packets	
13	Tochen (Hole Punch) with plastic handle	Each	
14	Staplers small		
15	Staplers medium		
16	Staples small		
17	Staples medium	Packets	
18	High lighters		
19	Bunch Clips Small	Packets	
20	Bunch clips Medium	Packets	
21	Bunch Clips Big	Packets	
22	Pens AD-GEL, Red	Box	
23	Pens AD-GEL, Green	Box	
24	Pens AD-GEL, Blue	Box	
25	Pencils -Natraj	Packets	
26	Erasers-Natraj	Packets	
27	Sharpeners-Natraj	Packets	
28	Key Board HP/Dell make	Each	
29	Mouse HP/Dell Make with Bluetooth connectivity	Each	
30	Batteries AAA	Each	
31	Registers 100 Pages	Each	
32	Registers 200 Pages	Each	
33	File Wrappers with printing (Town buss 100gsm)	Each	
34	Fevistics	Each	
35	Stamp Pads	Each	
36	Envelope Small Size pack of 45	Packets	
37	Envelope Big Size(NSSP 14x10)Pack 25	Packets	

S.No	Description	Unit	Rate
38	Calculators Casio-Big size	Each	
39	Rubber Bands	Packet	
40	Measurement Tape-30 mtrs	Each	
41	Measurement Tape-15 mtrs	Each	
42	Measurement Tape-3 mtrs	Each	
43	Dettol Hand wash 2 ltrs	Ltr	
44	Mop for Floor Cleaning	Each	
45	Floor Cleaning Acid 5ltrs	Ltr	
46	Brooms	Each	
47	Buckets	Each	
48	Mugs	Each	
49	Electronic Room bell with Switch	Each	
50	Pen holders	Each	
51	Measurement tapes	Each	
52	Laser toner Cartridges	Each	
53	Drum Replacement for cartridges	Each	
54	Canon NPG 80 colour toner cartridges	Each	
55	Tissue papers	Box	
56	Air fresheners	Each	

Leslancherry

Executive Engineer,

MRDCL

20.12.24.

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